



# The Bulletin



April 2021

## VENC Wants You

We want to be ready to resume all club activities when socializing becomes practical again. Behind the scenes, VENC's Executive Committee meets once/month. Throughout the pandemic, we've been working together virtually.

Springtime is when VENC prepares for the handover from the current Executive members to a new crop of volunteers. All Executive positions run from one Annual General Meeting until the next, typically in June. To ensure that cost of participation is not a barrier, in future each Executive member will be reimbursed for two events of her choosing. The job description for each position is available on the VENC members' website, under the [About VENC](#) tab. Feel free to contact the [current person](#) serving in a role if you have questions.

Despite being new to all of us, the electronic Annual General Meeting worked pretty well last year. Since a large group gathering seems unlikely this year, let's use the same process again.

**The nomination period is open immediately.** As there will not be an opportunity for nominations From the floor, **we invite any interested member to self-nominate for any position, vacant or full, to [VENCPresident@gmail.com](mailto:VENCPresident@gmail.com) by no later than May 16<sup>th</sup>.** If you wish to nominate a person other than yourself, please verify their willingness to serve before submitting the nomination.



**Vacant Executive Positions:** These positions will be vacant as of the Annual General Meeting in June.

**President:** Leads the Executive and embodies the spirit of VENC. [VENCpresident@gmail.com](mailto:VENCpresident@gmail.com)

**Vice President:** Assists the President with governance tasks and serves as backup for the President at meetings and club-wide events [VENCvicepresident@gmail.com](mailto:VENCvicepresident@gmail.com)

**Events Coordinator:** Organizes special events for all members, notably the Fall Kickoff, Holiday Season, and the Annual General Meeting [VENCevents@gmail.com](mailto:VENCevents@gmail.com)

**Secretary:** Organizes Executive meetings, records the minutes of Executive Meetings and the AGM, and maintains the records of the Executive Committee [VENCsecretary@gmail.com](mailto:VENCsecretary@gmail.com)

**Activity Coordinator:** Coordinates all activity groups sanctioned by the Club, and trains new Activity Group Leaders [VENCactivity@gmail.com](mailto:VENCactivity@gmail.com)

**Please note that certain computer skills and equipment have become the norm for Executive Committee members:**

- Use Gmail accounts (assigned for each position) for all VENC business to/from other Executive members, when corresponding with any VENC member or representing the Club to third parties.
- Use Google Drive to post reports, review meeting minutes, store VENC records.
- Creating and editing documents with Google Docs is optional; if other products are used, they must be in a format that can be stored and viewed on Google Drive.
- These tools work best on an up-to-date laptop or desktop computer; use of tablets or iPads has proven problematic.
- Attend video conference meetings, by either Zoom or Google Meet.

If you are unfamiliar with these tools, the Webmaster will provide basic training; willingness to learn is must!

Serving on the VENC Executive is a rewarding and enjoyable task. Please consider lending your talents to the Executive team.